YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	HHMSPB NSS College for Women
• Name of the Head of the institution	Dr. S Devika
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04712490548
• Mobile no	9387644499
• Registered e-mail	nsscollegeforwomen@hotmail.com
• Alternate e-mail	principal@nsscollege4women.edu.in
• Address	Neeramankara, Kaimanom P O, Thiruvananthapuram - 695040
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	695040
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Kerala**
• Name of the IQAC Coordinator	**Dr. Subha R Nair**
• Phone No.	**9446210400**
• Alternate phone No.	**7306756129**
• Mobile	**9446210400**
• IQAC e-mail address	**iqacnsscollegeforwomen@gmail.com**
• Alternate Email address	**subhaunni@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	chrome-extension://efaidnbmnnnibp cajpcglclefindmkaj/https://nsscol lege4women.edu.in/wp-content/uplo ads/2022/10/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://nsscollege4women.edu.in/a cademic_calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.02**	**2011**	**27/03/2011**	**26/03/2016**
Cycle 3	**A**	**3.08**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**11/04/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	NSS	National Service Scheme	2021-22	43692
Institutional	NSS	National Service Scheme	2021-22`	38700
Institutional	Palliative	University of Kerala	2021-22	10000
Institutional	Sparsham	Govt of Kerala	2021-22	4500
Institutional	NSS	Kerala State Aids Control Society	2021-22	9000
Institutional	Women's Cell	Government of Kerala	2021-22	10000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	7	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

International Conference Series (12 International Conferences in Online Mode) incorporating various departments of the institution

Awareness program on 'Cyber Crime and Misuse of Mobile Phones' for student and parents of first semester degree and PG programmes on 16/03/2022 and 17/03/2022

Health Camp and Issuance of Health Cards in association with National Service Scheme, Lions Club, and Physical Education Department on 24 th and 25th of February, 2022

Awareness program on IPR for U G and PG students in association with the 'National IP Awareness Mission (NIIPAM) 0n 3/02/2022

National Webinar Series (13 National Webinars) incorporating various departments of the institution

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct tutorial hours regularly and collect and analysis of feedback from all stakeholders on quality related institutional processes, teaching and administrational aspects.	Due to COVID pandemic situation, feedback was taken from students of all classes during tutorial meetings and from parents through PTS meetings that were conducted online periodically. Their grievances were resolved at the tutorial level and the department level. Monthly reports on the online classes taken, thr portions covbered, the medium through which the classes were taken etc were collected by the Principal on a monthly basis and the reports were shared with higher authorities as and when necessary. Online meeting of the Education Secretary from NSS management and teachers was conducted for the review and analysis of results.
Empowering faculty and students	In spite of the limitations put

to cope with the online system and encouraging faculty and students to take part in research-oriented activities	forth by the COVID situation, the faculty members and students were continuously encouraged to involve in activities that will empower them academically .
Promoting faculty participation in seminars / conferences and symposia during the year	The IQAC conducted a National Webinar Series and an International Webinar Series in association with all the departments of the institution
Ensuring Health and Wellbeing of Students and Staff	Health Camp and Issuance of Health Cards in association with National Service Scheme, Lions Club, and Physical Education Department on 24 th and 25th of February, 2022
Promote conducting of extension and outreach programmes by various departments and clubs	Extension activities were conducted by UBA, NSS, IEDC as well as various departments
Facilitating the creation of a learner centric environment conducive to quality education and faculty maturation t adopt the required knowledge and technology for participatory teaching and learning process	Excellent results with pass percent much above university averages
Periodical conduct of academic and administrative audit and its follow up	Regular feedbacks on Online/Offline teaching and curriculum gathered from teachers and consolidated at Principal level
Organise National level workshops/seminars/conferences every year incorporating every department	IQAC National level Webinar Series 2021-22
Organise International Level Webinar/Workshop/Conference series incorporating every department	IQAC International Conference Series 2021-22
13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	13/03/2022

15.Multidisciplinary / interdisciplinary

The institution promotes interdisciplinarity by offering students a number of add-on and value added courses on various topics that encourage knowledge acquisition in addition to what is prescribed in the curiculum.. Short term courses on 'Fundamentals of Computing ' is provided to financially backward meritorious students free of cost to enhance their employability.

A DCA program is also offered to students yearly from 2021-22 onwards for a subsidised fee of just Rs 1500/- to ensure IT knowhow among students

The college is also offering online MOODLE courses to students for academic flexibility

16.Academic bank of credits (ABC):

n/a

17.Skill development:

Always dedicated towards its goal of women empowerment, the institution has always been aware of the necessity for students to develop useful skills that will prepare them to take up employment or become entrepreneurs. There are various skill enhancement courses that have been introduced by the institution, including a training session on Yoga organised by the NSS unit of the college, a workshop on Sanitizer making, for students of IEDC Hygiene unit and Chemistry Department, a workshop on "Personality Development And Positive Mental Attitude " by Dr Joju John, Associate professor and Life Skill Trainer and a self defence training prgramme organised by the Womens Cell in Association with KSWDC. In addition to this, the

college also conducted a number of webinars to enhance knowledge on various subjects. This includes webinars on topics as diverse as Women and Blood Donation (organised by the NSS unit), World Breastfeeding Week, "Drugs and Education: Prevention and Policy" (organised by the anti narcotics cell), World Diabetes Day Webinar to spread awareness of diabetes and its treatment, and Nutritional Management of Non Communicable Diseases.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college intends to encourage the integration of Indian Knowledge systems through seminars and lectures on Sanskrit, vedic mathematics and also through the introduction of an LMS on Sanskrit to be launched on the moodle platform.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college follows the syllabus designed by the University of Kerala, in which each paper has specific learning outcomes to be attained. The Course Outcomes and the Programme Outcomes are clearly specified and have to be strictly followed by the instructor. Students are made aware of these outcomes upon gaining admission into the institution, and all the relevant details are made available to them on the website of the college.

20.Distance education/online education:

The college intends to launch various courses on the moodle LMS platform in the coming academic year. This will allow students to enhance their knowledge while taking advantage of the benefits of online courses.

Extended Profile

1.Programme

1.1   **388**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1837**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **157**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **711**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **79**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **79**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	388

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1837

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	157

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	711

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	79

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**79**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**50**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5616801**
4.3 Total number of computers on campus for academic purposes	**49**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to the University of Kerala, all departments adhere to the syllabus prescribed by the University.

The college has a Timetable Committee, headed by the Principal and senior faculty, that draws up a detailed yearly timetable which efficiently allocates time for academic and co-curricular purposes, thereby ensuring that a balance is maintained between different types of activities in the life of a student.

Department level academic plans are prepared so as to meet the Course and Program based Outcomes as prescribed by the syllabi. Regular CLMC (College level monitoring committee) and DLMC (Department level monitoring committee) meetings are conducted for efficient curricular delivery and monitoring. Owing to the COVID-19 pandemic, a good portion of teaching-learning activities were shifted to the online mode. The IQAC took the initiative in setting in place the infrastructures and methodologies through

which online classes could be connected and the curriculum could be delivered effectively despite technological limitations.

Under the auspices of the IQAC, the college conducted national and international webinars in which eminent scholars delivered lectures on topics related to the curriculum in order to intensify students' learning experience. There is active monitoring of performance by the management through the system of periodic academic audits, and regular feedback collected from stakeholders including students and parents is analysed and remedial measures are taken to ensure quality maintenance.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares and academic calendar in accordance with the 'Academic Calendar' of the University of Kerala so as to ensure optimal allocation of working days and to incorporate various college level curricular and co-curricular activities in the academic year. The college has adhered to the guidelines of the University of Kerala under the CBCS system for CIE since 2010. The continuous formative assessment of the students, involving Centralized Internal Examination system, assignments, seminars as well as internal practical exams for science students is made use of for awarding internal scores. Grievances in assessment, if any, are resolved by DLMC through teacher interactions and Department level meetings at the primary level. Retest is conducted for those students who remain absent during the internal examinations owing to their participation in NCC, NSS, Sports, or other camps related activities or who are absent due to hospitalization so as to facilitate continuation of their studies without hindrance.

Due to the shifting of teaching-learning methods online, internal assessment was also conducted through this medium, with regular test papers and assignments conducted online in order to ensure maximum effectiveness of teaching pedagogies. The institution keenly monitors the performance of students and details of assessment are informed to parents through regular PTS (Parent-Teacher-Student) meetings.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

577

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University of Kerala has revised the syllabi of courses over the years to incorporate issues like professional ethics, gender, human values, environment and sustainability into the regular curriculum of degree level students. Accordingly a portion on 'Environmental studies ' was included in the syllabi of 'English language' for science departments while the paper is taught as such for arts/commerce departments as a separate course. Most of the open courses of departments also address these topics.

The Women's Cell of the college often conducts talks and workshops related to gender issues, particularly those concerning women. The curriculum as prescribed by the University of Kerala incorporates issues of gender and sexuality in its courses, including a paper on Environmental Studies and Disaster Management for all first year undergraduate students. The Department of Zoology offers an Open Course on Human Health and Sex Education that is designed to

educate students on matters of gender identity and gender roles

The NSS and the Nature Club focuses on activities that deeply evoke environmental consciousness among the students. Such programmes are further complemented through curriculum specific courses.

For sensitizing students about environment and climate change, various clubs such as Nature Club, Science Club, Energy and Environment club functioning in the campus take necessary steps by arranging talks, and celebrating various days of importance like Ozone Day, Environment Day, and Science Day. Collaborative activities of Nature Club, College Development and Hygiene Committee maintain an eco-friendly campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

645

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://nsscollege4women.edu.in/ wp-content/uploads/2022/10/Feedback- analysis.docx.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://nsscollege4women.edu.in/ wp-content/uploads/2022/10/Feedback- analysis.docx.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

588

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

115

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The effective functioning of the tutorialsystem allows to identify the learning levels of the students. At the point of entry into college, bridge courses are conducted by the departments, which are intended to bridge the gap between the students' previous knowledge and what they will be expected to learn, following which a test is conducted to assess the learning levels of students. This is also done through Continuous Internal Assessment (CIE). The slow learners thus identified are given remedial classes during which intensive coaching is given to them, enabling them to grasp difficult concepts. Advanced learners identified through the same process of evaluation are encouraged to further their grasp of the subject through measures such as Peer Teaching. Peer teaching is a system in which an advanced learner takes an active part in the teaching-learning process by teaching their classmates

about concepts, which enhances their knowedge of the subject as well. Advance learners are encouraged to attend seminars and workshops conducted by other institutes and present papers. The students are also encouraged to participate in debate, group discussion, individual and group projects preparation and seminar presentations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1837	79

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is introduced in the college through the activities of clubs, cells and government funded agencies as well as on the curriculum. Several clubs such as Nature Club, Forestry Club, Electronics Club, Science Club, Energy and Environment Conservation Club, Health Club, Folklore Club, Entrepreneurship Development Club, Tourism Club, Heritage Club, Human Rights Club, organize various co-curricular and extra-curricular programmes throughout the academic year.

Exhibitions have been held in the college, featuring posters, placards and other displays with the intent of creating awareness about issues and subjects.

The work of programmes such as SSP (Scholar Support Programme), WWS (Walk With a Scholar) and ASAP (Additional Skill Acquisition Programme), enable students with varied learning capacities to enhance their abilities.

Participative learning is encouraged among the students through systems such as Peer Teaching, in which students who are categorised as advanced learners get the chance to share their expertise with slower learners among their classmates and peers. Participative learning is the innovative methodology that makes the teaching-learning process more interactive and meaningful.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching-learning process of the college is made interesting with unique features like ICT enabled teaching. This has been made possible with facilities like a sophisticated audio-visual room, language lab, well-equipped seminar hall etc. It encourages both the faculty and the students to explore and exploit the potentialities of the available ICT facilities like audio-visual room, interactive classroom and e-learning through internet. The IQAC of the college convenes programmes like talks and discussions from time to time on the effective use of technological tools and e-resources to orient teachers for ICT enabled method of teaching, which improves the teaching-learning process.

Beyond this, the demands of the shift to online teachning during the covid-19 pandemic also meant that teachers had to develop ways to effectively deliver the curiculum through platforms such as Google Classroom, creating e-resources that could be made available to students even if they did not have immediate internet connectivity,

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

51

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

712

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examinations are conducted as per the guidelines issued by the University of Kerala.

Internal examinations are carried out as per the academic calendar and convenient dates announced by the college. The internal assessment of the department is thoroughly transparent and is comprehensively communicated to the various stakeholders' viz., students, parents, faculty and the Principal. At the under graduate and post graduate levels, the total marks for the internals in a course is a composite of the marks for internal assessment examination and marks assigned to the students for an assignment or a seminar (either seminar or assignment for under graduates and compulsory seminar and assignment for post graduate students).

Monthly attendance status is communicated to the students. Students with attendance below 75% may not be permitted to write the university examinations.

CE mark sheets are prepared within the stipulated time and the signature of the students is obtained before these marksheets are uplaed to the university portal, ensuring transparency throughout the process.

09-11-2022 07:43:57

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient.

Students are free to approach the concerned teacher regarding any grievance related to evaluation, which will be dealt with appropriately. Before uploading the internal marks in the University website, the mark lists are displayed on the department notice board. Thus, students have the right to know the marks scored for each criterion of assessment. Grievances, if any, are resolved in the department itself.

In case, the student doesn't get justice from her department, she can approach the Principal.

Regarding evaluation of university answer sheets, if there is any complaint, a student has the following options: apply for scrutiny, apply for revaluation or approach the University Adalat.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college, the syllabi prescribed by the University of Kerala is adhered to by the college. The syllabi prepared by the Board of Studies (BoS) of each subject lists out the programme outcomes and course outcomes that should be attained by the students pursuing each course.

At the college level:

- **DLMC and department meetings discuss the program and course**

outcomes in detail before the begining of each semsester so that the process of knowledge transmission canbe done effectively

- These concepts are discussed in detail in the classrooms during induction programmes conducted at the begining of the first semester so that the students will have a clear understanding of what they will achieve at the end of each course and the programme that they have chosen.
- The POs, PSOs and COs are uploaded in the website of college for easy reference and updation
- Programmes likeremedial teaching ensure that the outcomes are attained in an all inclusive manner
- Clubs and committies like Placement cell, Coaching for entry into service, Civil service club etc also play an important role in ensuring that the students take curriculum and academic progrssion seriously.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college as well as the Management take serious efforts to ensure that the Programme outcomes as well as Course outcomes specified in the syllabi of various subjects are attained every year through direct and indirect methods.

Direct methods of evaluation include conducting Regular Internal Assessments, End Semester Examinations, assignments, projects, seminars peer teaching etc.

Result analysis is carried out following the semester examinations and feedback on the college takes scrupulous measures to gauge the levels of accomplishment of all the outcomes through direct and indirect methods.

The IQAC collects feedback from teachers, students and alumni concerning the syllabus and consolidates the same. The result analysis of the feedback was reported to the Board of Studies and appropriate action is initiated.

Lectures/Seminars/Webinars on curriculum related topics and related subjects as well as themes on personality development, competitive examinations, career counselling and soft skills etc helps the overall development of the students.

Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc. Their performance within and outside the college in the various academic/extracurricular events are encouraged and they provide an index of their learning-levels.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

239

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://nsscollege4women.edu.in/wp-content/uploads/2022/10/Feedback-analysis.docx.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

50,000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution ensures an innovative, creative and participatory system of education. Numerous innovative practices are devised to sharpen the skills of our students.

IQAC, in association with various departments conduct seminars/webinars and workshops on the national and international level to provide opportunities for our students to look beyond their curriculum and have a glimpse of the developments happening in various subjects world-wide.

The extension activities of the NSS , College Union, various clubs and departments emphasize on fostering leadership qualities, interpersonal relationship, managerial capacities and team work which will help them in building their future career prospects. In addition to the internal mentoring sessions, Walk- With- a- Scholar programme, a specialized mentoring programme, for meritorious students, where they got motivational classes from external mentors. The Science Laboratories are well equipped to provide the students with facilities for doing practical experiments.

Students are encouraged to make use of the Department library facility, in addition to the College library for referencing and for project related works. The journals available in the library is yet another opportunity for students to know more about the latest in research and innovation

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Activities sensitizing students to local issues like womenempowerment, gender bias,environment protection, waste management, swachatha, health and nutrition etc are carried out by NationalService Scheme, IQAC, UBA, Health club, various departments, valueclub etc. The 'Palliative Care initiative 'Njangalundu Koode' of NSS was awarded the best Palliative care Unit award under the University of Kerala for its various activities done to support those in need among the students as well as the society. The anti-drug abuse initiative' Vimukthi' was recognised by the Government of Kerala as one of the best for community based anti drug campaign and activities conducted byu the students. Health camps were conducted within the college for the students and faculty members as well as for thepublic as 'Post Covid ' initiatives and 'Health Cards' were provided for all first year stiudents to ensure and monitor their health and well being., as an iniitiative of the IQAC The UBA cell conducted a series of skill development trainingprogrammes for the women in the adopted villages under the name'DISHA'. The initiative 'SNEHADANAM' of the IQAC was conducted in association with the NSS and food materials

worth more than Rs 25000/- was donated to 'Mahila Mandiram'.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1800

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution located in a 45-acre lush green campus. Extension of infrastructure takes place using UGC, PTA , RUSA and PD funds.

The science departments have state of art laboratories that were upgraded using RUSA funding and a well-equipped computer lab with internet facility. The college has Wi-fi connectivity in every classroom with speed of 400 Mbps.

All the departments are provided with sufficient number of computers with internet facility. The computer lab which consists of 25 computers forms a common platform for all the students to use.

The college updates the UG labs in accordance with the syllabus revisions by the University and regular addition of equipment are done every year using the allotted

Government and PTA funds.

The general library, which consists of more than 39000 books, is automated with 'Yoho' Software. The library also contains a number of computers set up to form a knowledge hub where students can browse the catalogue and also make use of facilities like INFLIBNET.

WiFi connectivity has been made available throughout the campus.

The Admission Process is centralised: Admission Committee Official communications, Salary bills through SPARK, PF accounts through

GAIN PF, scholarships, freeships, allowances etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports and games activities of students. The Department of Physical Education, Sports Club, Health Club etc take up many initiatives to promote sports and health related activities among them. the following facilities available in the institution ensure the success of such initiatives. Indoor Badminton court,Indoor kabaddi court,Volley ball court, Basket ball court, Hand ball court, Multipurpose, Gymnasium,100 mts play ground etc.

Cultural activitiesof students are promoted by observing various days of cultural importance in the college as well as through programs and competitions conducted by the College Union and various clubs and committees. The Arts Festival competitions encourage healthy competition among students on their skills and talents and the winners are encouraged to participate in University level competitions. Onam, Christmas celebrations create an atmosphere of festivity and colour in the campus, thus providing opportunity for the students to stay in touch with their culture and tradition. NSSEBSB club conduct various programs encouraging students to embrace the cultures of various other states of the country.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4085107

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is semi-automated. It uses Koha, an open source integrated library system, for its management purposes.

The HHMSPB Library is located in the main campus with a total area of 1500 Sq. m, spacious with a total seating capacity of 100 and with 44369 available books. Library is fully automated with KOHA. ILMS Software KOHA provides a very user friendly interface for searching documents in the library and their issue-status. Library facilitates Web – OPAC provide remote access to users. KOHA is the first Open source library automation software. KOHA is built using library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP, ensuring interoperability between Koha and other systems and technologies, while supporting existing workflows and tools. Multilingual and transferable. KOHA's OPAC,

circulation, management and self-checkout interfaces are all based on standards compliant World Wide Web technologies – XHTML, CSS and JavaScript – making Koha a platform- with independent solutions. Login passwords are provided to users for assessing UGC INFLIBNET-N-LIST resources and E-book accesses through computer or mobile. 10 Computers are providing E- resource facilities for users. D-space Digital Repository (institutional documents, questionnaire, rare-books, thesis, dissertation etc.) which is available in the library. CCTV surveillance ensures security. Research Promotion Activities are organized for Students and Staffs'. A Library Advisory Committee which comprises teachers and students is constituted to give needed guidance and suggestions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

134693

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution takes care to update its IT facilities like computers, laptops, peripherals and Wifi connectivity periodically to ensure optimal availability of resources to promote innovations in the teaching-learning process and administrative ease.

- **Wifi facility: Wifi is provided on campus by BSNL, Asianet (2 modems) and JIO**

- **Licensed software: SPSS, C++, Ubuntu**

- **Computer Lab with 25 computers which is the centre for**

1. **Physics, Mathematics, Statistics, Commerce and Economics students**

2. **Certificate Programme – DCA**

3. **Short term course in Fundamentals of computing- MS Office**

- **All departments are provided with computer with internet connections and INFLIBNET**

- **Students are allowed to use computer labs and internet facility for doing their projects, assignments and presentations apart from routine practical work.**

- **College has provided LCD projectors to all departments for presentations by staff, guests and students**

- **To access e-resources, Ten computers are provided in the college library.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.658

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures for maintaining and utilising the physical, academic and support facilities of the institution is carried out under a comprehensive system of monitoring and updation at various levels. The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal looks after the facilities and exercises authority through various Heads of the Departments, faculty, administrative staff, lab assistants, librarian, library assistants, etc.Facilities for curricular, cocurricular and extra-curricular activities are available and often maintained and managed in such a way that they are freely accessible to all the students. The activities are strictly monitored by a member of the faculty, who is in charge of the particular class and designated as their Tutor.The IQAC monitors the totality of the modus operandi related to the optimal use and maintenance of the whole system. The bodies like Academic committee, Library committee, Technical committee, etc. ensure absolute use of the classrooms, library, IT tools, etc. The enhancement of infrastructure and reinforcement of the existing infrastructure on a continuous basis according to the growing need of the institution are our basic priorities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

827

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://nsscollege4women.edu.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1072

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1072

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

171

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes conduct of activities involving active student participation. The College Union selected every year through the Presidential form of election is the student body that

functions under the advice and supervision of faculty members. two National Service Scheme Units , EBSB club, IEDC, ED Club etc meticulously organise programs to promote the overall development and involvement of students

Major activities conducted include Fresher's day Programme ,Celebrations.of days of National, State importance like Onam, Christmas etc,Union Inauguration, Arts Festival, Film Festival, Association inaugurations and activities of various associations,Extension Activities by various clubs and committees,College Day Celebration., Charitable services through department, clubs National Service Scheme etc, Publication of annual magazine etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has department wise alumni meetings and alumni contributions are received in the form of active interventions in student support activities, distinguised Alumni Lectures etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and goal of the college is to empower women by providing a holistic education that takes into account their intellectual,mental and physical betterment. Care is taken to instill civic values that make students dynamic and responsible citizens. All activities organised by the various clubs, committees and associations of the college including National Service Scheme, IEDC, Womne's Cell, EBSB Club, UBA etc as well as activities like remedial teaching, peer teaching, courses for self employment, personality development programmes, legal awareness classes, equal opportunity centre, scholarships and endowments are planned and executed with aims of ensuring the overall development of our students. A flag ship initiative of the IQAC - RISING STARS is yet another step taken by the institution in association with the MODEL Finishing School of the Government of Kerala towards achieving this aim. The IQAC also conducts regular counselling sessions for students and also organizes awareness programmes for the students and their parents on cyber crime and misuse of mobile. The IQAC also initiates philanthropic activities every year under the name Snehodayam where in charitable activities are taken up to develop a sense of social responsibility and empathy in students

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices a system of decentralised and participative management, in which there is a multi-layer structure that includes the NSS Management, the Principal and faculty members, and students. All academic and administrative processes are decentralized by delegation of powers. In this way, ideas, goals and necessary information can be effectively conveyed to all the stakeholders, and the decision making process is made smooth and efficient.

An example of this participative management structure can be seen in the flow of information pertaining to academics from the topmost level to the students.

Information that is given by the University is passed on to the college Principal, who passes it on to the CLMC (College Level Monitoring Committee). The information then flows to the IndividualHeads of Departments and the Department Level Monitoring Committee (DLMC), and through them to the various class tutors. The class tutors are teachers who form the link between the students and the DLMC, and it is through them that information from the University level is passed on to the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's strategic plan involves a dedication to increasing Institutional Social Responsibility, tying in with the vision of making the students self-reliant, responsible

individuals with a keen sense of connection with the community around them. It is with this aim in mind that the college has been working to increase the scope of its extension activities so that they make a significant impact not only on the college's immediate locality but also on a broader scope.

This includes undertaking activities and awareness programmes in the immediate community, student visits to villages adopted by the NSS Units of the college as well as the UBA, and working in the field of palliative care, and providing food packets to bystanders at Medical College, RCC, various old age homes etc. in Trivandrum district.

Further, strategies have been developed and activities undertaken so that the institution, through its students, can provide academic support to students from weaker sections of society like orphanages and poor homes, conducting special classes and tutoring sessions for them.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://docs.google.com/document/d/1X_OxV665ZzTyDdN6cAShjKn3TEHgd5LO/edit?usp=sharing&ouid=113088377853780756697&rtpof=true&sd=true
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college begins with the NSS Management, the governing body at the very top of the structure, followed by the NSS Colleges Central Committee, which looks after the functioning of all the institutions run by the NSS., and that also plays the primary role in the recruitment of teaching and non-teaching staff.

The nextlevel is the College Principal, following whom arethe IQAC and the College Council. The College Council, consisting of Heads of Departments, elected representatives of the teaching staff as well as the IQAC coordinator and Office Superintendent, delegates and supervises the next level - the Heads of the Department.

The Heads manage the workings of individual departments and delegate duty to the other faculty members, specifically the class tutors, who manage the students of their classes. The administrative wing of the institution, comprising non-teaching staff, is overseen by the college superintendent, and also falls under the purview of the College Council.

The IQAC ensures quality maintenance and also ensures the efficient functioning of the various clubs, cells and committees of the institution. The convenors of these clubs, cells and committees form the next level in this branch of the hierarchy.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	[View File](#)
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff: Co-operative Society Membership • Staff Club • Loan facility • Advance to meet emergency needs • Group Personal Accident Insurance Scheme • Group insurance Scheme. • State Life Insurance • Provident Fund • Festival allowance • Festival advance

For Non-teaching Staff:: Co-operative Society Membership • Staff Club (for teaching and nonteaching staff) • Loan facility from Co-operative society• Advance to meet emergency needs • Festival allowance • Festival advance

For Students: Endowments and scholarships • Cooperative Society Card, Remedial Teaching, WWS, SSP, Medical Camps and Free medical checkups, Subsidized Food from College Canteen, Access to clean and pure drinking water. Counselling facilities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

58

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution carries out performance appraisal for teaching and non-teaching staff members through a multilevel mechanism on an yearly basis.

1.Student evaluation of teachers: The students feedback forms on teachers is reviewed by the Principal and IQAC

2.Self-Appraisal of Teachers: The PBAS sheds light on the research calibre of the teachers and the co-curricular as well as the extension activities undertaken by them. It is then reviewed by the Principal and IQAC.

3.Self-Appraisal of non-teaching staff: The Head of the institution gathers the required self appraisal data from non-teaching staff, as per the directions from the Management

4. Annual reports: The annual reports of Departments contain all the activities organized in the department including invited lectures, seminars, as well as the major achievements of the students and the faculty members including result analysis

5. Academic Committee: The completion of the syllabus by the teachers is ensured by the Principal through the academic committee.

6. Review by IQAC committee: IQAC review the profile of teachers and put forward suggestions for improvement in their performance.

7. Management review: The governing body has a subcommittee for academic affairs, which review the academic activities in the campus every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has transparent and well-planned financial management system and conducts external audits of all financial transactions on an yearly basis. External Audit is done by the directorate of Collegiate Education for all administrative expenses while the amounts received by the institution as donations from well wishers are audited by an externalauditor at

the end of the financial year, which is then presented before a general body. Every effort was put in to maintain transparency in the financial records, and also to record corresponding documents of every financial transaction. The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds.

The institution has a strong financial advisory board for Management Funds and all the accounts sanctioned is audited internally as well as externally. On behalf of the Management, all daily transactions are verified by the Secretary of the NSS Colleges' Central Committee. The internal audit of Management accounts is done by the Treasurer, NSS Colleges' Central Committee periodically. Any kind of objections and questions during the auditare promptly addressed by presenting relevant documents to the auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2208603

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial support for academic and non academic activities, purchase and maintenance of resources, infrastructure development

and support as well as construction activities are provided by both government and non-government bodies like RUSA, University of Kerala, donations from well wishers and stake holders (PTA) etc. All these fund mobilizations are done through carefully drafted proposals based on the requirement of the college as a whole and for the individual departments separately which are finalised after several rounds of planning and discussion by various committees and with concurrance from the management.

Being a government-aided institution, it functions in accordance with the rules and regulations of the government and the management of the institution. All financial transactions are audited on an yearly basis.

The resource mobilization policies of the institution gives emphasis to infrastructural developments along with academic enrichment programmes for students. Weightage is also given to lab maintenance, library updation and campus cleanliness and hygiene.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a quintessential role in maintaining the quality of academic as well as extracurricular and administrative activities of the college. The institution envisages a strategic plan of improving the academic performances of the students along with their social commitment and in enhancing the curricular aspects and student support activities. Keeping these in mind, the IQAC actively involves in collecting and analysing student and stakeholder feedback on various academic, co-curricular and administrative aspects of the college,analysingthem and taking corrective measures whenever necessary.

The IQAC ensures the conduct of various programs by the departments as well as clubs and committees for the overalldevelopment of the students. Another important duty of the IQAC is to conduct yearly academic audit for effective implementation of teaching learning processes and proper

documentation of all academic and administrative matters of each department.

Proper documentation, consolidation of data and yearly AQAR submission is another important responsibility of the IQAC, and the work withthe NAAC working committee to carry out the pre accreditation works of the institute in a time bound manner. Moreover, the IQAC continuously motivates faculty members to participate in FDPs, workshops and seminars/webinars to keep themselves academically well informed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process, structures & methodologies of operations and learning outcomes of the institution is periodically monitored by the IQAC through internal academic and administrative audit. As a part of comprehensive evaluation of the teaching learning and administration, Academic and Administrative Audit (AAA) is conducted regularly.

The objective of AAA is to generate uniformity in the structure and methodology of curricular and co-curricular aspects of every department. The departments adhere to the norms formulated and initiated by IQAC regarding timetable, workload, syllabus division, and timely completion of allotted portion.

The extra- curricular aspects of the departmentsare also monitored by IQAC. The committee verifies the records related to division of syllabus, preparation of academic calendar, timetable, ICT enabled teaching, internal examination, supporting aids to slow learners related to curricular aspects and the grievances and redresses issues regarding internal assessment. Departments have a practise of keeping proper records. The implementation of teaching learning reforms include the regular conduct of Seminar and workshops.

Many of our teaching faculty served as resource persons in seminars/webinars conducted by the various institutions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://nsscollege4women.edu.in/min-action.php
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity & sensitization in curricular and co-curricular activities:

Gender equity & sensitization in curricular and co-curricular activities are initiated in our college through various activities like debates, discussions, seminars. Our curriculum has courses on Gender Sensitization, Human values and Ethics, to enable students to think away from fixed gender discrimination rules of the society.

Gender Equity programmes conducted in the college are:

- OBSERVATION OF 'WORLD BREASTFEEDING WEEK'

  World breastfeeding week 2021 was celebrated in association with the Indian Dietetic Association by conducting a webinar on 7th August, 2021 on the years' theme 'Protect Breastfeeding: Shared Responsibility'. The webinar was organised to promote breastfeeding and increase awareness on its immense benefits both the mother and the child.

- Awareness program on 'Cyber Crime and Misuse of Mobile Phones' for student and parents of first semester degree and PG programmes on 16/03/2022 and 17/03/2022

- On march 8 2022 International Women's Day Womens cell in Association with KSWDC And College Union conducted a Talk on" Gender Equality Today For a Sustainable Tomorrow ". Pro Dr Bismi Gopalakrishnan ,dean ,Faculty of Law ,Mahatma Gandhi university ,shyama s Prabha ,are the Dignitaries of the Function.A theme show based on Gender Equality was conducted on march 8th.Students of our college present various programmes and actively participated in it.

File Description	Documents
Annual gender sensitization action plan	1. To conduct sensitization programs for inculcating sense of equality, tolerance and gender awareness among all students 2. To organise workshops and programs for enabling students to be self reliant and develop entrepreneurship skills. 3. Ensure holistic development of by providing them opportunities for self development both in academic and extracurricular avenues 4. Provide them opportunities for social interaction and social service through various bodies like NSS, UBA, IEDC, EBSB etc
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety and Security: The well protected campus with CCTV coverage in every area and a 24 hour security system ensures the safety of our students as well as the faculty members. Uniform and ID cards are made compulsory for the students to ensure uniformity and a feeling of oneness. Other facilities like hygienic toilets, installation of sanitary napkin vending machines, incinerators etc.. provide basic facilities for the students to have better health & hygiene. For creating a safe environment for students and staff, the college regularly organizes classes on creating awareness on narcotic offences, drug abuse, alcoholism, cybercrimes initiated by the police department. The college also has Student's Grievance and Redressal Cell, Anti-Ragging cell, Women Cell to tackle their issues and takes prompt and rigorous action.The Discipline Committee also works hand in hand for maintaining discipline & security of the students. Sanitary napkin vending machines and incinerators are installed near the ladies' washroom.

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus is declared as a no plastic zone and students are mandatorily instructed not to bring food materials in disposableplastic covers and containers.

Incinerators are installed in the ladies' rest room which provide an environment friendly means to disposal of waste

Bio waste generated within the campus is used for bio gas generation which is then used in the Zoology lab.

Plastic waste generated is segregated at source bythe cleaning staff and are handed over to Government agencies and priivate bodies for recycling

E waste is categorised, stored and disposed off for recycling to vendors after completing proper procedures as required.

Awareness is given to purchase equipment with good quality which guarantees prolonged use.

Sewage tank facility is in use for liquid waste management. Chemical liquid waste generated in the lab is collected in separate underground pits which are located awayfrom the water bodies.

Inorganic wastes like concentrated acid or alkaline materials are neutralized before disposal.

Double burette titration practices are also constantly used reducing chemical wastage. The effluent pits connected with

toilets are located away from the water bodies. Waste water collected from canteen/hostel kitchen is used for the irrigation purpose in organic farming

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a women's only institution , the college takes great efforts in nurturing an inclusive, tolerant and empathetic attitude in our students towards gender, culture and regional differences.

Programmes are conducted regularly by various organisations like the National Service Scheme,Women's Cell etcfor empowering women, and for sensitizing them on various gender issues. Members of the LGBTQ community are invited as resource persons for interactive sessions to facilitate a better insight into the various problems faced by them and to create a feeling of inclusiveness and empathy in the minds of students towards all human beings beyond gender reservations. The National Service Scheme, Women's Cell, EBSB clubs as well as departments take initiatives to conduct programmes andawareness classes for on issues relating to national integration, cultural and linguistic harmony and communal inclusivity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness on human values, rights, duties and responsibilities among students ad staff members is quintessential in today's scenario. The institution takes all efforts to ensure that such values are instilled in the student as well as staff members through various programmes taken up by cells/associations/committees.

The EBSB Cell, Department of History, National Service Scheme and Value club initiates programmes for sensitizing students and staff members in areas of constitutional obligations and human values and rights. Value based policies, departmental ethics, code of conduct etc.

Walk-With-a Scholar and Scholar Support Programme, initiatives of

Higher Education, give external mentoring session based on the values, rights and responsibilities to be held in society. The college furnishes the procedure about the scholarships to the students belonging to the economic backward community. NSS units motivates the students to offer a helping hand to disabled, bed-ridden, having severeillness, orphans etc. through its Palliative Care initiatives. Programmes on environmental protection, re forestation etc are periodicalll conducted by the nature club etc for ensuring the responsibility of our students in ptotecting nature.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1sgxI6FMEZ Hw-FHRVTQ4bI38k6L77G7fJ/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1sgxI6FMEZ Hw-FHRVTQ4bI38k6L77G7fJ/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of national or international days and events aredeemed necessary for the preservation of our culture and heritage. Commemoration of our great personalities augments the confidence levels of our students.

Celebrations of National festivals like Onam, Christmas, Holi help the students to understand and appreciate the traditional and cultural values and accommodate themselves to the comprehensive environment.Independence Day and Republic day are celebrated every year in the college in an official manner including flag-hoisting and sweet distribution.

Celebrations of World Environment day, International Ozone day, World wetlands day, Energy Conservation day, Dr. Salim Ali Day, World Mental Health day, World Mosquito Day, World AIDS Day, National Deworming day, World Wildlife week by conducting various programmes help to give an awareness about the importance of sustainable environment. · Space week, National Science Day and PiDay celebrations are conducted to initiate motivation in scientific research and generate affinity of science among the interdepartmental students and the students from nearby schools. Faculty members are honoured with wishes and gifts on Teachers' Day.

All departments in association with NSS conduct various motivational talks on the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "WAY TO WELLNESS" - Health Initiatives

The objective of our practice is to create a healthy community of women who can mould a society of healthy individuals. We have conducted, in our college, innumerable health related programmesto sensitize students to the prime importance of physical andmental health. Programmes for creating COVID awareness and for keeping a healthy and comfortable mentality amid lockdown wasconducted on online mode for students and teachers. Awarenessclasses on misuse of mobiles and internet facilities were alsoconducted for students and their parents2. Title of the Practice: "KNOWLEDGE FOR LIFE" – SkillEnhancement InitiativesIn spite of the restrictions of COVID lock down, the College conducted a series of webinars, including the IQAC National andInternational Webinar series, expert lectures and talks whichexpose students to current developments and the emerging trends in the academia. An empowered woman is a self-reliant and selfrespectingwoman who is economically independent. Programsorganised by the IEDC, National Service Scheme, Women's Cell etcensure such areas of student support. The Career Guidance andPlacement Cell provides training to face challenges of theemployment market or to take up self - employment ventures.

File Description	Documents
Best practices in the Institutional website	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://nsscollege4women.edu.in/wp-content/uploads/2022/10/REPORT-OF-ACTIVITIES-2021-22.pdf
Any other relevant information	https://drive.google.com/file/d/1pslLOHg_4gJsrhZhc9kXzXPOsGy2i27K/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Care is taken to instil civic values that make students dynamic and responsible citizens. By sensitizing students to the world around them, encouraging critical thinking and providing role models, the college tries to realize its mission.

The vision and the mission of the college guide all the activities of the college. While planning activities, thrust is given to application, skill development, career planning, counselling and placement. Remedial teaching, peer teaching, courses for self employment, personality development, legal awareness, equal

opportunity centre, scholarships and endowments are some of the initiatives that help enhance student quality

The initiative of the IQAC - RISING STARS is a step taken by the institution in association with the Model Finishing School of the Government of Kerala towards achieving this aim.

Awareness programmes are also conducted regularly on various topics connected with cyber crimes to equip them with the required knowledge to face the challenges of todays world.

Besides this, the college continues to conduct courses on computer skills to increase employability of the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Include more value added /certificate courses for students for academic flexibility

Incorpion of more society related extension activities as part of ISR.

Strengthening of alumni activities

Conduct extension programmes under the concept of 'Institutional Social Responsibility'.

Introducing more Value Added Short Term Courses and moodle courses on an LMS platform

Facilitating better Placement opportunities for students by associating with MNCs in and around the city.

Adoption of more villages under various schemes like UBA, NSS, Swatch Bharath Abhiyan etc. • To work towards the potential for excellence award

To start skill enrichment programmes for students

To increase the number of seminars, workshops and projects by

various departments for improving and facilitating research activities

Food bank programme for financially weaker students with the support from PTA, Staff Club etc.

Upgrading of library facilities and complete automation of libraries

Improving facilities of Department Libraries

Improving infrastructural facilities and Laboratory facilities

in-house and external Professional training and workshop for faculties and non teaching staffs

Submission of proposals for more Post Graduate courses and upgrading existing PG departments to Research centers

More number of ICT enabled classrooms

Setting up of continuous education Centre

Setting up Incubation centers

Motivating teachers to create e-contents and developing facilitation centers for creating e-resources